

Risk assessment – COVID 19

Three Cheers Pub Co

Activity	Who might be harmed and how?	What we need to do.	Do you need to do anything else to manage this risk?	Risk	Action by whom?	Action by when?	Done
Social Distancing	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> Staff will be instructed to stand 2m apart from customers where possible. Tables placed 1m apart. Customers instructed to stay 1m apart from other customers 	Remind staff of good practice and option to use PPE	MEDIUM	GM	ONGOING	ONGOING
Customer Interaction INSIDE	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> Sitting at the bar prohibited. Bar stools removed. Tables sited with a 1m gap to next table Floor signage showing correct flow of customers to ensure social distancing 	Ensure Signage in place at start of each shift	MEDIUM	MOD	ONGOING	ONGOING
Customer Interaction OUTSIDE	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> Tables sited with a 1m gap to next table 		LOW	GM	ONGOING	ONGOING
Ordering & service	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> Orders taken at table by staff Drinks taken to table on trays and delivered to table by staff Screen in place at bar for drinks order. Contactless & card payment encouraged. If cash taken staff must wash hands after each contact with coins/notes. Condiment sachets available on request for customers. Cutlery placed in boxes on table prior to customer sitting down. 		MEDIUM	GM	ONGOING	ONGOING
Hygiene practice	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> Hand sanitizing stations to be located on entrance and at toilet entrance. Signage to encourage proper hand wash technique in Kitchen and all staff areas. 	Remind staff of good practice	LOW	GM/AGM/HC	ONGOING	ONGOING

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Toilets	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> • STAFF to use 1st floor toilet. • Signage indicating 2 persons allowed in toilet at once. • Hand sanitiser station placed at entrance/exit if customer needs to use door handles. • Toilets will be cleaned every 30 mins by staff member. • 		MEDIUM	MOD	ONGOING	ONGOING
Deliveries	Staff could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> • Staff to remain social distanced from delivery drivers. 		LOW	GM	ONGOING	ONGOING
Staff uniform	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> • Staff instructed to clean uniform daily. 		LOW	GM	ONGOING	ONGOING
Staff feeling unwell	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> • Staff members instructed to report any instance of feeling unwell. • Staff temperature checks will be taken at start and end of shift. • Staff to inform management if they have come in contact with someone that has tested positive of Covid-19. 		LOW	GM	ONGOING	ONGOING
Staff travelling to work	Staff could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> • Staff encouraged to drive/cycle/walk to work. • Staff who need to take public transport must follow TFL guidelines. 		LOW	GM	ONGOING	ONGOING
Cleaning & Sanitising	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> • Staff to clean all areas regularly as instructed by MOD. • Staff must use correct chemicals as instructed. • Touch points including tills/PDQ machines/Trays and door handles must be cleaned regularly. 	Chemical list emailed to staff	LOW	GM	ONGOING	ONGOING

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Staff Interactions	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> • Staff to be socially distanced when possible. • When not possible staff must wear PPE provided. • Kitchen and bar staff assigned sections designed to encourage social distance. • Staff breaks to be staggered. • Staff not to congregate in areas. 		MEDIUM	MOD	ONGOING	ONGOING
Emergency / First Aid	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> • If first aid required trained staff must wear PPE. 		HIGH	MOD	ONGOING	ONGOING
PPE	Staff and Customers could suffer serious ill health or death if they contract Coronavirus (Covid 19)	<ul style="list-style-type: none"> • PPE provided for staff. • Staff trained on proper use of PPE • Signed staff declaration on PPE Policy (see attached) 	Staff Signed PPE declaration to be scanned and uploaded onto Fourth Hospitality.	LOW	GM	Day of Employment	Day of Employment

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/
Published by the Health and Safety Executive